

**MINUTES OF REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
LATHROP IRRIGATION DISTRICT**

The Regular Meeting of the Board of Directors of the Lathrop Irrigation District convened on Wednesday, June 28, 2023 at 4:04 p.m. at 1235 Academy Dr, Lathrop, California. The meeting was noticed as an optional online meeting for members of the public and staff.

Board of Directors Present:	Juan Vega, Ravi Kotecha, Michael Dell’Osso
Directors Absent:	None
Also Present:	Erik Jones, Terry Truscott, Keri Richards and Brian Biering, Esq., via online). Mr. Bryant was not in attendance.
Public Present:	None

There being a quorum present, the meeting was declared in order by Director Vega.

PUBLIC COMMENT: None.

APPROVAL OF THE MINUTES OF May 24, 2023 Regular Board Meeting: Director Dell’Osso made a motion to approve the minutes of the May 24, 2023 Regular Board meeting and the motion was seconded by Director Kotecha. The motion was approved on a vote of 3-0.

STAFF REPORTS:

- a. Staff updated the Board on recent updates to the District’s website to include approved minutes from previous Board meetings as well as a change to the layout of the billing statements to make them clearer to customers. Staff also indicated that attempts to reach out to customers who had recently attended Board meetings to address concerns and schedule a meeting had not been responded to and there has been no further contact by those individuals.
- b. Mr. Jones advised that the new security measures implement to deter theft at the switchyard and substation have been effective and we are continuing to improve measures to combat the attempts to breach those structures.

REVIEW OF MODIFICATION RECOMMENDATIONS TO BILLING DISPUTE PROCEDURES; APPROVAL OF RESOLUTION NO. 2023-04 APPROVING TARIFF AMENDMENTS REGARDING PROCESS FOR HANDLING CUSTOMER BILLING DISPUTE RESOLUTION: Mr. Biering presented the final version of the language change recommendations to the existing Tariff to clarify some of the obligations of the District and customers as discussed at the previous meeting. Director Kotecha made a motion to approve Resolution No. 2023-04, Director Dell’Osso made a second to the motion and the motion was approved on a 3-0 vote.

PRESENTATION AND ACCEPTANCE OF THE 2021-22 ANNUAL FINANCIAL AUDIT PERFORMED BY ROBERT W. JOHNSON, AN ACCOUNTANCY CORPORATION: Ms. Richards reviewed the Annual Audit of the District's Financial Statement and the comments made by the auditing firm in the audit and accompanying letter. The Board discussed information they would like to see included in the monthly Board meeting information and suggested a purchasing policy be implemented. Ms. Richards explained the District does have a Board approved policy and will provide it to the members of the Board for review. Ms. Richards also advised the Board that the newly selected audit firm has resigned due to internal staffing issues so the District has begun the search for a new auditing firm, however it has been discovered that firms are very busy and this is proving to be a difficult achievement as we are not receiving responses to requests for quotes. Director Kotecha made a motion to accept the 2021-22 Annual Audit, Director Dell'Osso made a second to the motion and the motion was approved on a 3-0 vote.

DISTRICT ENGINEER'S REPORT: Mr. Jones stated that the substation transformer testing and relays is being conducted to sync all of the relays correctly and fine tune the settings on all of the equipment.

TREASURER'S REPORT: Ms. Truscott presented the May 2023 warrants for approval, as well as a report on the District's cash position. Director Dell'Osso made a motion to approve the warrants, Director Kotecha made a second to the Motion. The motion was approved by a 3-0 vote. The Board reviewed the Cash Balance and Budget to Actual, and Balance Sheets presented as well.

OTHER BUSINESS: Next Meeting scheduled for July 26, 2023.

ADJOURNMENT: The meeting was adjourned at 5:11 pm on a motion made by Director Kotecha and a second Director Dell'Osso, the motion with a passed 3-0 vote.

Respectfully Submitted,

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KERI RICHARDS,  
Secretary