

**MINUTES OF REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
LATHROP IRRIGATION DISTRICT**

The Special Meeting of the Board of Directors of the Lathrop Irrigation District convened on Wednesday, June 29, 2022 at 5:03 p.m. at 1235 Academy Dr, Lathrop, California. Due to concerns caused by the Coronavirus, the meeting was noticed as an optional online meeting for members of the public and staff.

Board of Directors Present: Scot Moody, Ravi Kotecha, Michael Dell’Osso

Directors Absent: None

Also Present: Curtis Bryant, Erik Jones, Keri Richards (via Online), Terry Truscott (via Online), Brian Biering, Esq.- Ellison, Schneider, Harris, & Donlan (via phone)

There being a quorum present, the meeting was declared in order.

PUBLIC COMMENT: None.

APPROVAL OF THE MINUTES OF May 25, 2022 Regular Board Meeting: Director Kotecha made a motion to approve the Minutes of the May 25, 2022 Regular Board Meeting. Director Dell’Osso seconded the motion. The motion was approved by a 3-0 vote.

STAFF REPORTS:

- a. Mr. Bryant updated the Board on the progress on the substation expansion, stating that the building has been delivered but is still missing some parts.
- b. Mr. Bryant advised the Board that there was a change to the previous version of the budget due to the increase in insurance costs, the quote was \$45,000 higher than what was previously budgeted for. The increase is reflected in the proposed budget for approval at this meeting.

RESOLUTION NO. 2022-03 APPROVING THE DISTRICT EMPLOYEE HANDBOOK: Director Moody asked District Counsel about concerns he had with the language regarding FMLA. Mr. Biering had not reviewed that section of the document and the matter was tabled until the next meeting.

RESOLUTION NO. 2022-04 APROVING 2022-23 DISTRICT ANNUAL BUDGET: Staff presented the final proposed budget with the only change being the addition to the insurance expense. Board discussed future costs of power and revenue. Director Kotecha made a motion to approve the budget. Director Dell’Osso made a second to the motion and the motion was passed on a 3-0 vote.

RESOLUTION NO. 2022-05 APPROVING CHANGE OF FINANCIAL INSTITUTION FROM BANK OF THE WEST TO OAK VALLEY BANK: Mr. Bryant explained that Bank of the West was becoming increasingly more difficult to deal with, there were several issues that arose that we were not able to get resolved in a timely manner. He recommended that the District change to a local bank, Oak Valley Community Bank as they offer more in person service, and also indicated that River Islands and others involved in the RI project have or will soon be switching to OVB. Director Dell'Osso made a motion to approve Resolution No. 2022-05. Director Kotecha made a second to the motion and the motion passed on a 3-0 vote.

RESOLUTION NO. 2022-07 AUTHORIZING SIGNATORIES ON BANK ACCOUNT: Director Kotecha made a motion to approve Resolution No. 2022-07 approving new signatories on the bank account(s) which will be provided to OVB for the opening of the new accounts.

RESOLUTION NO. 2022-06 APPROVING CHANGE OF PAYROLL SERVICES FROM ADP TO PAYCHEX: Mr. Bryant explained that we have been experiencing issues with ADP for over a year with not making proper tax deposits, meeting reporting deadlines, and other issues. He has been in communication with PayChex and recommends that the District switch. PayChex has indicated that they will work to resolve the issues that ADP has caused. Director Kotecha made a motion to approve Resolution NO. 2022-06. Director Dell'Osso made a second to the motion and the motion was passed on a 3-0 vote.

RESOLUTION NO. 2022-08 ACCEPTING DONATION FROM RIPFA OF EXCESS LID ELECTRIC REVENUE BOND PROCEEDS: During the 2020-2021 audit it was recommended that both RIPFA and LID approve resolutions to officially "gift" the difference in proceeds between the sales price of the 2020 Electric Bond and the actual not payable under the repayment agreement to RIPFA. The proceeds have already been received and this is a formality to balance the accounting for the difference between the Bond sales price and the note repayment amount since the Bond sold higher than the face value. Director Kotecha made a motion to approve Resolution No. 2022-08. Director Dell'Osso made a second to the motion and the motion was passed on a 3-0 vote.

DISTRICT ENGINEER'S REPORT: Mr. Bryant advised that Proctor Engineering is providing the needed inspections for the substations and training, and Glenn Reddick is beginning to hand off more and more to Assistant GM Jones. We will need someone with experience in the future to set up contracts for power purchases and other tasks.

TREASURER'S REPORT: Ms. Truscott presented the May 2022 Cash Report and warrants for approval, as well as a report on the District's budget to actual status for the FY. Director Kotecha made a motion to approve the warrants, Director Dell'Osso made a second to the Motion. The motion was approved by a 3-0 vote.

OTHER BUSINESS: Mr. Bryant advised that staff has been analyzing energy costs and monitoring the markets closely and costs are continuously rising and it does not look as though things will change any time soon. He stated staff will come back to the Board with some recommendations and a plan for rate adjustments.

Next Regular Board meeting scheduled for July 27, 2022.

ADJOURNMENT: The meeting was adjourned at 6:10 pm.

Respectfully Submitted,

Keri Richards

KERI RICHARDS,
Secretary